

HOLDEN OPEN SPACE AND RECREATION COMMITTEE
REMOTE MEETING
APRIL 12, 2021
MINUTES

MEMBERS PRESENT:

Danielle Marini, CMRCP
Cathy Doherty, Committee Chair
Glenda Williamson, Secretary
Pamela Harding, Planning Dept.
Stephanie King, Assist. Town Admin.
Denise Morano, Holden Recreation
Erin Bradbury, Holden Recreation
Jim Dunn, Ag. Commission
Mike Savino, Recreation/Sports
Dan Prosser, Eagle Lake
David Murphy, Holden Youth Soccer
Steve Jaslowich, Holden Youth Soccer

NOT PRESENT:

Kenneth Strom, WOLCS, Holden ConComm
Scott Verrier, Recreation, Sports
Richard Callahan, WOLCS, Bee Keepers/Wildlife
Jean-Paul Paulynice, Nature/Recreation/Public Outreach and Education

AGENDA ITEMS:

1. Approval of 3-2-2021 Minutes
2. Review of Community Survey Results
3. Next Steps
 - a. Trail Mapping
 - b. ADA Self-Assessment
 - c. Public Forum
4. Next Meeting
5. Adjourn

1. Approval of Minutes

C. Doherty, Committee Chair, asked for a motion to approve the March 2nd, 2021 meeting minutes. Motion by D. Morano, seconded by J. Dunn, all in favor.

2. Survey Results:

D. Marini gave a presentation to display the final results of the community survey. She reported that we have received a total of 494 responses, that the average time to complete the survey was thirteen minutes and that there was a 75 percent completion rate (i.e., 75 percent of respondents answered *all* questions). D. Marini displayed the results and percentages for each of the survey questions, indicating the top three highest percentages for each and the lowest percentages in each category. D. Marini is to combine the first three highest percentages in order to get a better understanding of the common trends. She will upload to the shared Google drive, the results of the open-ended questions from the survey.

3. Next Steps

a. Trails Mapping: D. Marini reminded the Committee to continue with the input of trails to the shared trails database, to add any additional trails that need to be mapped and to indicate trails that have existing gis data.

b. ADA Self-Evaluation: D. Marini stated that the work on the ADA forms should get started and that it is the Town's responsibility to complete the forms for each public recreation facility in Town. This would be a matter of reviewing the and updating the information on the forms from the 2012 OSRP.

c. Public Forum: D. Marini asked about thoughts on the location for the public forum. P. Harding suggested the outdoor pavillion at Trout Brook park. The Committee agreed on this location, noting that social distancing procedures must be followed. D. Marini stated that the State does not have a specific requirement for attendance numbers for the public forum, that is is more citical the public forum is sufficiently promoted/advertised to the public and that the location is easily accessible or available more than once.

P. Harding stated that the annual Town Meeting is to be held on Monday, May 17th and that this meeting provides a good opportunity for the Committee to advertise the public forum. The Committee will prepare an informational flier to be distributed at the Town Meeting. The OSRP Committee considered setting up a booth during Holden Days in August to further promote the OSRP.

The public forum is to be held during the end of June, early July timeframe.

4. Next Meeting

The next remote meeting of the OSRP Committee is to be held on Tuesday, May 4th at 6:00 PM.

5. Adjourn

C. Doherty asked for a motion to adjourn the April 12th OSRP meeting at 7:35 PM. Motion by S. Jaslowich, seconded by J. Dunn, all in favor.